

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PAWNEE CITY, HELD ON MONDAY, JUNE 8, 2020 AT 7:00 P.M. AT FAIRVIEW GOLF COURSE CLUBHOUSE, 1799 D STREET, ALL IN PAWNEE CITY, PAWNEE COUNTY, NEBRASKA.

Notice of this meeting was given in advance thereof by advertising in the Pawnee Republican, a designated method for giving notice as shown by the Affidavit of Publishing on file in the office of the City Clerk. Notice of this meeting was given to the Mayor and City Council and a copy of their acknowledgment of receipt of the notice and the Agenda are on file in the office of the City Clerk. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Present: Mayor Charlie Hatfield; Council Members: Vickie Zelenka, Ric Helms, Susan Eisenhauer and John Dahlgren; Tamela S. Curtis, City Clerk/Treasurer and Spencer Cumley, City Foreman. **Absent:** None.

Mayor Hatfield called the meeting to order at 7:00 p.m. informing all those present of the Posters stating the Open Meeting Law Changes on the North meeting room wall accessible to the public. Council Member Dahlgren made a motion to accept the May 26, 2020 regular meeting minutes. Council Member Helms seconded the motion. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried.

The Treasurer submitted the following claims for consideration: **6/9/2020 PR:** 17,748.17; **UB&T**, FWH 4913.29; **NE Dept. of Rev**, SWH 664.81; **NW Mutual**, ret. 844.90; **Bottom Line**, magazine sub 39.00; **Capital Business Systems**, Office IT Contract 234.34/City copier 335.21/Libr copier 132.5; **Deluxe**, Gen checks 318.27; **H.G. Klug Sons**, maint-swr plant blowers/housing foot 2331.54; Katie McAhon, 12 face masks-pool empl 60.00; **OPPD**, elec-wells 187.16; **NPPD**, elec 2236.08; **NE Rural Water**, membership dues 150.00; **Cummins Sales & Serv**, generator maint. 1088.42; **Emily Sisco**, June atty fees 1000.00; **Martin Marietta**, rock-pond road 396.04; **Matt Kuhlmann**, June Zoning contract 400.00; **Meyer Labs**, paint/cleaners 587.20; **MidWest Labs**, Swr Testing-s/h 274.00; **OneCall Concepts**, digger locates 23.82; **PC Thriftway**, peroxide 2.30; **Pawnee Republican**, publ 313.06; **Quill**, office supplies 55.57; **SYNCB/Amazon**, Libr materials 39.27. Council Member Dahlgren made a motion to approve the claims as submitted. Council Member Eisenhauer seconded the motion. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried.

May Treasurer's Report: Council reviewed the Treasurer's Report as of May 31, 2020. Clerk Curtis inquired if anyone had any questions on the Budget Worksheets of their individual Funds that they have received? At this time, there were no further questions for Clerk Curtis on the Council Member's individual fund budget worksheets.

Sheriff Braden Lang-Discuss Truck Parking Lot continued parking issues: Sheriff Braden stated that he had visited with Clerk Curtis about the complaints that she has been getting about the City's Truck Parking Lot. There are a couple trucks that do stay in there most of the week, but they are moving them every 72 hours, so there isn't a lot they can do about that. The problem is there just isn't enough room in the current City Truck Parking lot for all of the trucks and trailers that are trying to park there each day/night. Much discussion followed with Sheriff Lang stating he would like to see a designated spot for personal vehicles on the South Side of the truck parking lot as that may open up a couple of spots for truck parking. Council inquired about checking with the land that the former Coop Elevator has that is now closed and if they would possibly donate any of that to the

City. Sheriff Lang stated that he thought they were dismantling a bunch of stuff up to the elevator site, which would work really great for an additional truck parking lot and would be easier to get in and out of. Council Member Helms will make contact with the main Coop Elevator in Dorchester and report back to Council on his findings.

Shawna & Rich Dietrich – Request a change in City 10-402 serving alcoholic liquors before 12 noon on Sundays; review State Statute 53-179: Shawna and Rich Dietrich were unable to attend tonight's meeting and have asked to be put on the next Council meeting's agenda.

Patrick Hatfield, NPPD – Touching Base with Mayor/Council on any concerns/questions they may have for NPPD: Mr. Hatfield was unable to attend tonight's Council meeting and will reschedule for another upcoming meeting.

Wage/Interviewing Committee to make recommendations to Council on hiring Part-time Utility Billing Clerk: Council Member Zelenka stated that she and Council Member Eisenhauer along with Clerk Curtis and Deputy Clerk Wiers all sat in on the interviews. There were a total of around 10 applications received for the part-time utility billing clerk job with it being narrowed down to four individuals to interview. They interviewed three really good applicants for the job with a fourth applicant declining to be interviewed as she had been offered another job. Council Member Zelenka stated that the interviewing committee recommends the City offering the job to Laura Poskochil. Discussion followed with the pay to start at \$13/hour with a potential \$.25 raise after completing a successful 45-day probationary period. Council Member Dahlgren made a motion to offer the Part-Time Utility Billing Clerk job to Laura Poskochil at \$13/hour with a potential \$.25 raise after completing a successful 45-day probationary period. Council Member Zelenka seconded the motion. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried. At this time Council directed Clerk Curtis to contact Ms. Poskochil and offer her the Part-time UB Clerk position. Ms. Poskochil inquired if the wage amount was negotiable with Council stating that the job is being offered at the top wage of \$13/hour with the potential \$.25 raise after successfully completing the 45-day probationary period. Ms. Poskochil inquired if she could have 24-hours to think about it before making her final decision. Council Members were all in agreement with giving Ms. Poskochil 24 hours to respond back to Clerk Curtis with her answer to accept the job or not. Discussion followed with Council Member Dahlgren making the motion that if Laura Poskochil does not accept the PT UB Clerk job in the next 24-hours then the Council authorizes Clerk Curtis to offer the job to Matt Kuhlmann at the same wage and probationary period. Council Member Helms seconded the motion. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried.

A Report and update from Foreman Cumley: *Report on City-Wide Clean-up held June 1st:* Foreman Cumley stated that they really did not have much to pick up for the City-wide clean-up day that was held June 1st, mostly metal with only one trip to the Transfer Station in DuBois. ***Review Part-Time City Crew Summer Help Ad with June 19th deadline to apply:*** Cumley stated that Clerk Curtis has the ad for City Crew Summer help in last week's and this week's newspaper editions. ***Discuss putting in a handicap ramp from street at Cornerstone building:*** Foreman Cumley stated that he knew that Mayor Hatfield had brought up the request for a handrail going up the steps by the new City Office at the last Council meeting but he has had people keep asking if the City could have handicap access from the street in front of the Cornerstone Building that would allow handicapped

access to the new city office and the flower shop. Council reviewed the Cornerstone Building Specs sheet. Much discussion followed with Council directing Foreman Cumley to inquire to Joey with AHRS to get the City a bid on this handicapped street access and to inquire if this could possibly be a part of the Cornerstone Building Project or if the City would need to do this on their own.

A Report and update from Council Member Helms: *Discuss Bobcat Skidster Loader:*

Council Member Helms stated he had made contact with the salesperson from Hamilton Equipment about the City looking at keeping the Bobcat Skidster and what kind of an extended warranty they could get on the machine. Council Member Helms stated that there are no extra costs to keep the machine as the City owns the machine. An extended Warranty is available which the warranty can be extended up to 5 years of machine purchase. So the City could get a full warranty for 5 years / 2000 Hrs., whichever comes first for the cost of \$1,300.00 with the City not having to make the decision on purchasing the extended warranty until December, 2021. Council Member Helms stated that the City does not generally put much over 200 hours on the Skidster each year, so in five years it will have much less than 2000 hours on it making it a much better trade-in option for the City at that time. More discussion followed with Council Member Helms making the motion to keep the City's current Bobcat Skidster for five full years plus purchasing the 3-year extended warranty for \$1300.00 when it is time. Council Member Dahlgren seconded the motion. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried. Mr. Helms then brought up that the City could purchase a new 6 foot BushHog Mower with all hydraulics for \$5500 plus the allowance of a trade-in of \$600 for the City's old BushHog and the City could easily afford it by eliminating the John Deere Tractor Lease and snow blower attachment.

Review Pawnee City Assisted Living (PCAL's) Profit & Loss and Reconciliation Summary sheets for March and April – *John DeFreece & Lori Anderson may be available by teleconference if Council has questions.*

Council reviewed PCAL's Profit/Loss and Reconciliation Summary sheets for March and April. Much discussion followed with PCAL Board Member Bruce Haughton stating he believed they had right at 15 residents at this time, but many of them are short term and PCAL is in need of more long term residents. Council directed Clerk Curtis to call Lori Anderson to discuss questions Council had on a \$50,000 transfer PCAL had noted on the reports she had submitted for the agenda packet. Ms. Anderson stated that \$50,000 had been transferred into a money market account back in early March to try and draw a little better interest rate. Council inquired about fundraising efforts and if PCAL was continuing to do any advertising. Ms. Anderson stated that she had been working on a big fundraising event but with the COVID-19 the PCAL board has decided they will probably be waiting until Spring to do any further fundraising. Ms. Anderson also stated that they are continuing to do advertising more locally and have been in good communication status with the Medicaid waiver person. Ms. Anderson also stated she had emailed Clerk Curtis the income loss reports and the updated letter to be submitted to USDA for their Payment Deferment Program. Clerk Curtis stated she had the reports, but will have to look through her emails to see if she can find the updated letter Lori had sent to her and get everything submitted to USDA.

Review Demolition Reimbursement Resolution #3; Review/Act on Derek Niss'

Demolition Reimbursement Request: Council reviewed all of the documentation Derek Niss had provided with his request for Demolition Reimbursement of up to \$2000 for

tearing down and cleaning up the property at 321 13th Street. Council Member Zelenka made a motion to approve \$2000.00 Demolition Reimbursement to Derek Niss. Council Member Helms seconded the motion. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried.

Discuss New Health Insurance options through NACO with a HSA Plan included.

Dennis Maggart with NACO is available by teleconference to answer any questions the Council may have. Council reviewed the BCBS Health Insurance options through NACO including the addition of a HSA Plan as requested by Council. Clerk Curtis stated that our NACO representative Dennis Maggart had told her that the days of a HSA plan having a lower premium amount were gone, as this plan would even be a much higher increase of 39.4% than the mandatory plan change at a 11.4% increase. Much discussion followed with Council Member Dahlgren making the motion to go with Option C - BCBS NE BluePride GPB20 Gold with the \$2000/\$4000 deductible amount through NACO Benefit Services. Council Member Eisenhauer seconded the motion. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried.

A Report and update from Council Member Eisenhauer: Review pictures of pool voids from project; Review Mudjacking proposals on pool & make selection: Council reviewed the pictures of the voids under the pool taken while the pool project was still going on. Council Member Eisenhauer stated she had gotten bid estimates from two mud jacking companies, Miracle Mudjacking, which physically came down, met with Foreman Cumley and Council Member Eisenhauer, looked over the whole pool in addition to the pictures that been previously taken of the voids. Their bid was \$15,000 maximum, but they will only charge for the yards of concrete that they actually use. The other bid was from Mixan Mudjacking for \$1500, but they would not come down to meet with them, didn't want Council Member Eisenhauer to email them the pictures of the voids and their bid on this was less than their bid was to mudjack the sidewalks up in front of the three businesses including the new City Office. Council Member Eisenhauer felt that their bid was not an accurate bid on what the project would actually all entail. ***Review/Discuss Citizens Letter asking Council to reconsider opening the pool; Review Examples of Pool Rules from the League; Review Falls City Aquatic Center Rules/Reg:*** Council reviewed the letter from Marilyn Karas, Trish Fisher and Heather Farwell and then the letter from the Pool Certified ladies that were in charge of the water aerobics all stating their reasons why they wanted the City to reconsider opening up the pool for the season. Council Member Eisenhauer then handed out photos that Foreman Cumley had taken of the EcoFinish liner that was flaking off all over the pool tub. Last week, Eisenhauer had emailed Paul Ryan with Prochaska Associates, which was the Engineering Firm in charge of the Pool Project when the EcoFinish material was applied to our pool. Mr. Ryan emailed Aaron with Premier Pools & Spas and Kevin with the Ecopoolfinish Company on Friday also. Mr. Ryan had called Clerk Curtis Monday morning in addition to sending out an email on the conversations he had with Kevin and Aaron on the flaking of the EcoFinish materials and the request for warranty work to be done on this issue as this product has a 10-year warranty. Kevin had requested that Aaron work with the City to schedule an on-site visit to better inspect the areas of damage. Council Member Eisenhauer stated that although Kevin had stated that the flaking materials are inert and do not pose any health risk, even if ingested, she did not have that in writing from him, only in an email summarized by Mr. Ryan. Ms. Eisenhauer stated that there are just so many additional maintenance issues that need to be taken care of with the pool in addition to the many rules and regulations that have been set for opening any pool that she strongly suggested to the Council that the pool

remain closed for the season and the City take this opportunity to address the voids under the pool with mudjacking and make the contractor repair the EcoFinish correctly under the warranty. Much discussions followed with Council Member Eisenhauer making a motion to keep the pool closed for the season to mudjack the voids, repair the pool liner material, especially with the potential health hazard the flaking of the pool finish could have. Council Member Zelenka seconded the motion. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried. Council Member Eisenhauer then made the motion to accept the proposal for mudjacking the voids under the pool from Miracle Mudjacking subject to clarification on the warranty of the EcoFinish material and Aaron with Premier Pools and Spas doing an inspection by the pool prior to doing any mudjacking work. Council Member Dahlgren seconded the motion. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried. Council Member Eisenhauer would like Foreman Cumley to take some more full pictures of the pool that show the locations are throughout the whole pool where the EcoFinish material is flaking off and not just at the location of the cold joints. Council directed Clerk Curtis to email the EcoFinish Warranty paperwork to City Attorney Sisco for her review. ***Discuss Re-opening of Parks, Playgrounds, Shelters and Restrooms:*** Council Member Eisenhauer stated that with Phase II of the Directive Health Measure going into effect June 1st, which removed the requirements on playgrounds so she felt that it was time that the City could open back up the parks, playgrounds and shelters with signs stating to “please maintain social distancing”. More discussions followed with Council Member Eisenhauer making the motion to open up the City parks, playgrounds and shelters while maintaining social distancing by Friday, June 12th, but to keep the restrooms closed. Council Member Helms seconded the motion. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried. The City Crew will spray disinfectant on all of the playground equipment and shelters by this Friday and then continue to do so once a week until further notice. Council Member Eisenhauer stated that the Pool Managers and Lifeguards would be finished up with all of their park, pool and wellhouse maintenance work by Tuesday, so she wanted to give the Council an update on some of the projects that they did. Some items included re-painting the mural, little elephant and horse ride toys at the South Park; inside restrooms, doors at South park restroom; Shelter, merry-go-round and playground equipment bars at North park; trashcans, benches and picnic tables at all parks and painted one of the wellhouses. They also re-painted the sign at the pond “Do Not Park on Concrete”, in which you cannot even tell that it is a re-painted sign. Council Member Eisenhauer stated what a great job they did on everything and how the Council should be proud that we hired such a great group to work on these projects for the Community, even if they couldn’t be actual pool managers or lifeguards for the summer.

Review League Legislative Bulletin re: offices re-opening – discuss City Office and Library Re-Opening: Clerk Curtis stated that the sheet that was in the agenda packet really just addressed the Counties across the State being mandated to re-open by June 15th, but their City Office was ready to re-open whenever the Council decided it should. Mayor Hatfield and Clerk Curtis stated that the Clerks had discussed if Olivia Weinman, filling in as the UB Clerk had any issues with re-opening the office while she was filling in since her husband had some health issues and she had requested a piece of plexiglass be put up at the front counter, like much of the other offices already had in place throughout the community. Foreman Cumley reported that the City Crew would be setting up the 32x48 piece of plexiglass first thing Tuesday morning on the front counter of the City Office. Clerk Curtis stated that their office would remain open once that was in place. Council Member Dahlgren stated he had had requested Deputy Clerk Wiers look up if other

Libraries across the State were re-opening through the Library Commission website. Dahlgren continued that the paperwork he had in front of him showed there are 46 libraries that are up and going right now and open. Council Member Zelenka inquired they are open but aren't they on limited? Dahlgren stated that some are, but some are not and he just does not see why we can't have the Library open right now as this Council Member recommends that the Library open up immediately. Zelenka stated that she knows that for as long as the Library is using their meeting room as their "decontamination room" that they will not be opening that back up to have meetings held there so we would need to meet out in the book areas. Council Member Eisenhauser stated she felt that until the Library meeting room was re-opened for public use, the City should just continue to meet up at the Golf Clubhouse for their Council meetings. Council Member Zelenka stated that she will talk with Lola first thing Tuesday morning as she was sure they had a scheduled Zoom meeting tomorrow. Council Member Dahlgren stated some of the Libraries have only opened part-time, but there were quite a few that had opened back up completely, with some requiring the public wearing masks. Discussion was had on the Library having to limit public computer use to abide by the social distancing rules and regulations by removing chairs, putting up plexiglass between computers, etc.

Review report from LARM Adjustor on Water Damage in New City Office: Council reviewed the report from the LARM Adjustor on the Water Damage in the New City Office. Clerk Curtis stated that Dave Glynn had been in to repair the roof and also the ceiling in the office restroom.

Review/Approve Salary Ordinance #989 (First Reading): Council Member Dahlgren made a motion to approve the Salary Ordinance #989 on first reading. Council Member Eisenhauser seconded the motion. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried.

Property Valuations: Council reviewed the 2020 property valuations on the Well Pastures.

Municipal Accounting & Finance Conf-Clerk Curtis would like to do these Webinars \$325 fee: Clerk Curtis stated that there are many sections in this Municipal Accounting and Finance Conference that would be beneficial for her to do the Webinar process for. Council Member Zelenka made a motion to approve Clerk Curtis registering for the 2020 Municipal Accounting & Finance Conference Webinar Series that is scheduled for June, July & August for \$325 fee. Council Member Eisenhauser seconded the motion. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried.

Correspondence: Review letter/check from Ann Carlson-where to donate money: Council discussed the letter and check for \$500 from Ann Carlson wanting to donate this money for something for the community, Library or School. Ms. Carlson had stated in her letter that she had owed money to a local auto body shop from 45 years ago and wanted to attempt and try to make things right so was making a donation to the City to make amends. Council discussed this at length with Council Member Dahlgren making a motion to put the money towards the repairs of the stained glass window that will hang inside the Cornerstone Building. Council Member Eisenhauser seconded the motion. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried. **Rabies Clinic:** Council reviewed the Rabies Clinic Flyer which will be held at the City Shop June 13th. Mayor Hatfield is donating half of his Mayor payroll that he received in June to go

towards assisting Pawnee City Citizens with the costs of rabies shots and licensing fees, if needed. Council felt this was a very nice thing to do for the community. Council reviewed the One-On-One Budget Workshop reminders with all Council Members meeting with Julie Bauman, Clerk Curtis and Foreman Cumley on Tuesday, June 16th, except Council Member Dahlgren will be meeting with the Clerk and Foreman only on Thursday, June 11th. The Budget Workshop Retreat will be held before the regular Council meeting with everyone on July 27th 6:00 p.m. Council Member Dahlgren made a motion to adjourn the meeting. Council Member Helms seconded the motion. Roll call vote indicated all present voting in favor of the motion, whereupon motion carried, and meeting adjourned at 9:13 p.m.

ATTEST: Tamela S. Curtis, City Clerk

Charlie Hatfield, Mayor